

Date Enrolled: \_\_\_\_\_ Last Day in Care: \_\_\_\_\_

# Joyful Noise Childcare

Parent – Provider Contract

1. The following agreement is made between:

**Mother:** \_\_\_\_\_ Social Security # or Drivers License# \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Home Address \_\_\_\_\_ g

Employers name address: \_\_\_\_\_

And

**Father:** \_\_\_\_\_ Social Security # or Drivers License# \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Home address: \_\_\_\_\_

Employers name & address: \_\_\_\_\_

And Provider: Cherry Conley and Meaghan Conley/Joyful Noise Childcare

**32230 Shavox Road  
Salisbury, MD 21804  
(443) 783-1953**

**For the care of:**

Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

- This agreement will be for a two-week trial period, from \_\_\_\_\_ to \_\_\_\_\_
- Beginning \_\_\_\_\_ it will become an extended rolling contract with both the parent and provider's signature.
- I have read the following page and agree to the terms:

**Emergency Contact Person #1:**

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Emergency Contact Person #2:**

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**\*Name of any person specifically NOT permitted to pick up your child.**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Child's Physician name & address:**

\_\_\_\_\_ Phone: \_\_\_\_\_

**Medical insurance plan name:** \_\_\_\_\_ **Plan #:** \_\_\_\_\_

*Authorization for Emergency Medical Treatment*

**\*In case of emergency or serious illness, I request that the provider contact me. If I can't be reached, I authorize Cherry Conley to arrange for emergency medical treatment.**

Mother's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Father's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Notary Public: \_\_\_\_\_ Date: \_\_\_\_\_

**Please list other children in the family:**

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Please list other adults in your home and their relationship to your child:

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Relationship: \_\_\_\_\_

\*Please list other daycare or preschool experiences:

### *Authorization to Leave Premises*

I, (name of parent) \_\_\_\_\_ will permit my child, (child's name) \_\_\_\_\_  
\_\_\_\_\_ to leave the home of Cherry Conley for the purposes of walks,  
park, store, school, field trips, and medical reasons (see medical treatment).

Signature of Parent \_\_\_\_\_ Date: \_\_\_\_\_

### *Authorization For Transportation*

I, (name of parent) \_\_\_\_\_ will permit Cherry Conley to transport  
my child (child's name) \_\_\_\_\_ by private automobile.

I understand that state law regarding the use of child passenger restraint system and the possession of a valid driver's license and inspection sticker, and valid insurance card will be observed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### *Parent's Guide to Regulated care in MD*

I/We \_\_\_\_\_ have received a copy of the pamphlet "A Parent's Guide to Regulated Childcare or have visited the brochure at MSDE forms [https://earlychildhood.marylandpublicschools.org/system/files/filedepot/2/guide\\_to\\_regulated\\_child\\_care.pdf](https://earlychildhood.marylandpublicschools.org/system/files/filedepot/2/guide_to_regulated_child_care.pdf)

Signature \_\_\_\_\_ Date \_\_\_\_\_

## *Infant /Toddler Program*

The state of Maryland has created a new brochure on the Infant /Toddler Program that all childcare providers are required to share with their clients' families. This program helps parents by evaluating children who may have developmental delays. They also offer services to help families and children improve skills which will improve school readiness later in life. Services can be provided in the child's home or the childcare program. If you have any questions, please let me know. The Brochure can also be found at [https://earlychildhood.marylandpublicschools.org/system/files/filedepot/2/infant\\_and\\_toddler\\_program\\_brochure\\_final.pdf](https://earlychildhood.marylandpublicschools.org/system/files/filedepot/2/infant_and_toddler_program_brochure_final.pdf)

I/ We \_\_\_\_\_ have received a copy of the Infant/  
Toddler Program Brochure

Signature \_\_\_\_\_ Date \_\_\_\_\_

## *Joyful Noise Childcare Parent Handbook*

I/We have received and read the 2024 Revised Joyful Noise Childcare handbook and contract, and will comply with all provisions contained therein, and shall at this time enter into a contract with Cherry Conley and Meaghan Conley of Joyful Noise Childcare for the care of my/our child(ren) \_\_\_\_\_

### *Activity Fee*

Joyful Noise strives to provide a great educational start for each child. Due to rising costs, we are finding it necessary to begin changing a yearly activity fee. This fee will cover the cost for a researched based phonics curriculum. (more info to follow) as well as many of the consumable materials we use daily.

For 2026 the activity fee will be  
\$50.00 for children under 2 years of age  
\$125.00 for children 2 years of age and over.

This fee will be invoiced for February 13<sup>th</sup> payment unless other arrangements are agreed upon for existing clients, and at contract signing for new clients.

## Security Deposit

When new families enter care, a security deposit will apply for all slots held longer than one week. You will be required to pay the regular weekly fee for two weeks as a security deposit. All fee rules apply. These monies are non-refundable should a parent withdraw their child before our agreed-upon start date. Childcare slots are on a first come first serve basis, so slots will not be held unless a security deposit has been paid. If paying a deposit for an infant spot, which is currently occupied by a child who will be turning two; All paperwork must be returned to me no later than three weeks before beginning care to hold a spot.

## Trial Period

All new children will be cared for on a two-week trial period beginning on the child's first actual day of care. During that time, the parent or provider may terminate the childcare agreement with 24 hours' notice. Fees paid are non-refundable. After the trial period, a two-week written notice is required to terminate the agreement. (See termination policy)

## Payment Procedures

**Your specific rates will be outlined in your contract and rate agreement. Payment is payable in advance, no later than pick-up time on Friday of each week. Drop-In care must be paid for at the beginning of the week, at drop-off time.** Payments are due *prior* to holidays or vacation days. In cases of illness, payment is still expected. If childcare is closed due to my illness or emergency, payments are still expected. All payments are made through the Bright Wheel App. Once we have reached an agreement for services and paperwork is completed and returned to us, we will send a link with instructions on how to register for the Bright Wheel App. There will be a late fee of \$10.00 for each day payments are late. Repeated late payments may be grounds for termination. I ask you to consider how you would feel if your employer came to you on your expected payday and told you that your paycheck would be delayed. I will give you a minimum of two weeks' notice of any increase in your childcare fee.

*Children will not be permitted in care the following Monday morning unless payment has been made.*

Teacher's Clause- A teacher or professor can choose to keep their child home through the summer when school is not in session. They are still responsible for the payment for the childcare spot if they would like a childcare spot the following fall. The cost of the childcare spot can either be distributed throughout payments during the school year, or they can choose to continue normal payments throughout the summer. Only if we can fill a summer spot with a school-age child, we are willing to discount the summer rate. Keep in mind that the costs of operating a childcare do not go down when a child is not present. Many teachers choose to send their children two or three days a week during the summer. This keeps the child in the routine of coming to childcare while giving them personal time and quality time with their children.

## Late Fees

**Parent contracts/Rate Agreement state scheduled childcare hours. If your child is dropped off before, or picked up after these times, you will be charged a late/early fee.** Joyful Noise will charge an after-hours rate of \$5.00 per child per hour for prearranged late care or early morning drop-off. (Note: This is only if prior arrangements have been made with us. Early drop-off requires notification by 9:00pm the prev. night) If no prior arrangements have been made for late/early care, There is a charge of \$5.00 for every 5 minutes or portion thereof. Late fees are strictly enforced. This is to ensure that children are picked up on time so as not to impose on our family time. Late drop-off does not constitute late pick-up. Payment of penalties is expected, in cash, at the time of pick up for unscheduled early drop-off or late pick-up. If cash payment is not made at this time, it will be required the next day when dropping off. No child will be allowed to stay for care on that day, or until payment is made. The above penalties will also be charged to parents if Grandma or another person is supposed to arrive to pick up the child and is late/ early

## Absences

Payments are made to secure a childcare spot in our program. Therefore, there are no discount for absences, holidays or vacations.

## Holidays and Vacation

Childcare will be closed for the following holidays: New Year's Eve, New Year's Day, Martin Luther King Day, President's Day, Easter, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day, and the Friday after Thanksgiving, Christmas Eve, Christmas Day and the day after Christmas. When any of these holidays fall on a Saturday, Childcare will be closed on the preceding Friday, with pay. When the holiday falls on a Sunday, childcare will be closed on the following Monday, with pay. Parents will be required to pay for these Mondays or Fridays taken if that day their child is normally in attendance. For us to be the best providers we can be, we need time to relax with our family and to accomplish household or childcare projects, or attend training, seminars, or conferences. Each year, we may take up to ten personal/professional/sick days. These days are paid in full. We take three weeks' vacation throughout the year. Parents will pay the normal weekly rate for vacation time. One of these weeks is taken off the week between Christmas and New Year's. A second week is taken off during the summer months. The third week is taken as three/four day, weekends spread out throughout the year. A calendar is provided with most professional/vacation/holiday days in which Joyful Noise is closed for the year, by the end of January. Occasionally, some changes need to be made. We will give two weeks advanced notice if there is a change to the calendar.



## Childcare Subsidy Program

Unfortunately, Joyful Noise Childcare does not currently accept the MD Childcare Scholarship. This has become necessary due to not being paid on time, by the state of Maryland, repeated mistakes, and Childcare Central losing paperwork multiple times. We are choosing to spend more time with the children and less time and frustration doing paperwork. Maintaining a quality program is not possible when we are not being paid consistently.

## Hours of Operation

**Normal hours of operation are Monday through Friday, from 7:30 AM to 5:15 PM. Your specific hours will be outlined in your contract and rate agreement.** We require two weeks' notice if you need to change your enrollment hours. We also reserve the right to terminate if the new hours will not work our childcare business. We offer full-time and part-time care. Parents are responsible for paying all fees for contracted days, regardless of whether their child is in attendance or not. **Please be courteous and call if your child will not be in attendance or will be arriving late.** This is extremely helpful for planning purposes for both the provider and the other children.

## Rate Increases

We chose family childcare because we love working with children, and we think it's important to have a variety of happy, healthy, and safe place for our children. However, contrary to popular belief, there is not a lot of money to be made providing home childcare. What parents pay will buy quality childcare, nutritious meals, and a nurturing environment for children. Childcare fees must also cover my and Meaghan's income, including taxes and social security. Childcare fees cover special insurance, training, food, toys, equipment, art supplies, and all the other materials the children will use. Unlike other self-employed workers, family childcare providers do not get the benefits that many employees take for granted such as health/ dental insurance, life insurance, unemployment insurance, retirement, and flexible time off.

Family childcare is also very restrictive; the state of Maryland dictates the size of our business. There is no room for growth. We cannot take time off for appointments or obligations without careful planning and covering our responsibilities. To protect our rights and income,

Parents will find that a guaranteed wage is part of my contract. We hope this gives everyone a better picture of the true cost of childcare.

We have been providing childcare for over 30 years and have learned many new things from other providers, and continuing education. I am always striving to operate my business more professionally. All of this helps to give the children the best possible care. That said, operating costs continue to increase therefore, we must include a 5% cost-of-living increase. This rate increase will be reflected when annual contract renewals are signed every February. We will do our best to keep rates as low as possible. I appreciate your understanding in this matter.

**\*The arrangement agreed upon by both parents and provider includes the following: Contracted days and hours: (circle one) Full Time Part Time \_\_\_hrs**

**Monday:** \_\_\_\_\_ AM to \_\_\_\_\_ PM

**Tuesday:** \_\_\_\_\_ AM to \_\_\_\_\_ PM

**Wednesday:** \_\_\_\_\_ AM to \_\_\_\_\_ PM

**Thursday:** \_\_\_\_\_ AM to \_\_\_\_\_ PM

**Friday:** \_\_\_\_\_ AM to \_\_\_\_\_ PM

**Starting Date:** \_\_\_\_\_ (MM/DD/YY)

Deposit for amount two weeks of care (first week in care and last week in care) Amount of deposit paid \$ \_\_\_\_\_

A rate of \$ \_\_\_\_\_ per week will be payable in advance, every Friday for care of \_\_\_\_\_. These rates will be charged regardless of the child's attendance. There will be no refund of payments made. A rate of \$5.00 per child per hour for up to ten hours of after-hours care. Late fees will also apply. (see handbook).

Mother's Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother's SS# or Driver's License # \_\_\_\_\_

Father's Signature \_\_\_\_\_ Date \_\_\_\_\_

Father's SS# or Driver's License # \_\_\_\_\_

Provider's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Rates effective February 1, 2025**